



WILL COUNTY REPUBLICAN CAUCUS COMMITTEE MEETING AGENDA

302 N. CHICAGO ST.
JOLIET, IL 60432

SEPTEMBER 20, 2018

County Board Committee Room

Regular Meeting

8:45 AM

- I. CALL TO ORDER / ROLL CALL
 - II. PLEDGE OF ALLEGIANCE TO THE FLAG
 - III. APPROVAL OF MINUTES
 1. WC Republican Caucus - Regular Meeting - Aug 16, 2018 8:45 AM
 - IV. OLD BUSINESS
 - V. NEW BUSINESS
 1. Discussion Re: Proclamation Policy - *Added*
(Chuck Maher)
 2. Discussion of County Board Agenda
 - VI. OTHER NEW BUSINESS
 - VII. PUBLIC COMMENT
 - VIII. CHAIRMAN'S REPORT / ANNOUNCEMENTS
 - IX. EXECUTIVE SESSION
 - X. ADJOURNMENT
- Next Meeting - October 18, 2018

Will County Board Policy on Proclamations

Proclamations:

Proclamations are issued to proclaim certain events, causes, or achievements that **positively** impact the community and convey an affirmative message to the Will County residents. Controversial positions will not be supported by the Will County Board. Submission of a proclamation request does not guarantee issuance. Proclamations issued by Will County are ceremonial in nature and not considered an official endorsement by the Will County Board.

Guidelines:

- 1) National organizations that do not have a local contact person, i.e. Will County affiliation, will not be granted. Presentation at Will County Board meetings will be given to proclamations that have local significance as opposed to national days or months of celebration or honor.
- 2) The Will County Board reserves the right to modify (change and/or delete) any language provided for a proclamation.
- 3) A requesting party does not have exclusive rights to the day, week, or month of the proclamation.
- 4) Proclamations will not be processed after the event date for that year.

Preparation:

- 1) Requests should be submitted a minimum of 21 days in advance.
- 2) The request should specify if the proclamation is expected to be presented during a Will County Board meeting or at a non-county event, although a request to be on the Will County Board meeting agenda is not guaranteed.
- 3) All proclamations must have the sponsorship of a Will County Board Member; the Will County Board member submits the proclamation to the Will County Board Staff and it gets placed on an agenda once approved by Leadership at the 2nd Executive Meeting prior to the Will County Board Meeting.
- 4) The request (even by a Will County Board Member) must be made in writing and presented to the Will County Board Staff. This request should include the requestor's first and last name, address, telephone number, and organizational name (if warranted).
- 5) A brief summary and/or background of the event or organization should be provided, as well as draft text for the proclamation, including, but not limited to the "whereas" clauses.
- 6) The requestor should provide a date when the proclamation is needed, as well as the name of the day and date of the day, week, month that the event is proclaimed.
- 7) There is a limit of ____ proclamations per Will County Board Meeting. Selection is made in the order of requests received.