



Forest Preserve District

OF WILL COUNTY

Bringing People and Nature Together

FOREST PRESERVE DISTRICT FINANCE COMMITTEE

Wednesday, January 6, 2016

17540 W. Laraway Road
Joliet, IL 60433

9:00 AM

AGENDA

- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL**
- D. **SCHEDULE OF BILLS**

- E. **APPROVAL OF MINUTES**
 - 1. Minutes of December 2, 2015
- F. **OLD BUSINESS - NONE**
- G. **NEW BUSINESS**
 - 1. Permission to Bid Fuel Contract for 2016
- H. **EXECUTIVE SESSION**
 - 1. Collective Bargaining
 - 2. Land Acquisition
 - 3. Pending or Imminent Litigation
 - 4. Personnel
- I. **REPORTS**
 - 1. Monthly Financial Statements (material to be provided at the Committee meeting)
 - 2. Next Meeting Date - Wednesday, February 3, 2016 at 9:00 AM at the Sugar Creek Administration Center
- J. **COMMENTS BY PUBLIC**

- K. COMMENTS BY COMMISSIONERS
- L. ADJOURNMENT



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FOREST PRESERVE DISTRICT FINANCE COMMITTEE

Wednesday, December 2, 2015

17540 W. Laraway Road

Joliet, IL 60433

9:00 AM

MINUTES

A. CALL TO ORDER

Meeting was called to order at 9:32 AM by Chair Ray Tuminello

B. PLEDGE OF ALLEGIANCE

Mr. Babich led the Pledge of Allegiance.

C. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|---------------------|----------------------------------|---------|---------|
| Judy Ogalla | Ex-Officio | Present | |
| Stephen M. Wilhelmi | District 10 (D - Joliet) | Absent | |
| Kenneth E. Harris | District 4 (D - Bolingbrook) | Present | |
| Donald Gould | District 6 (R - Shorewood) | Present | |
| Joseph M. Babich | District 10 (D - Joliet) | Present | |
| Steve Balich | District 7 (R - Homer Glen) | Present | |
| Ragan Freitag | Ex-Officio | Present | |
| Mike Fricilone | District 7 (R - Homer Glen) | Present | |
| Suzanne Hart | Ex-Officio | Absent | |
| Charles E. Maher | District 11 (R - Naperville) | Present | |
| Donald A. Moran | District 3 (D - Romeoville) | Present | |
| Jim Moustis | Ex-Officio | Present | |
| Tom Weigel | Vice Chair | Present | |
| Darren Bennefield | District 5 (R - Aurora) | Absent | |
| Lauren Staley-Ferry | District 9 (D - Joliet) | Present | |
| Ray Tuminello | Chair | Present | |
| Ralph Schultz | Chief Operating Officer | Present | |
| John Gerl | Chief Financial Officer | Present | |
| Lisa Lukasevich | Supt. of Finance | Present | |
| Denise Steffen | Supt. of Information Technology | Present | |
| Andrew Hawkins | Supt. of Planning and Operations | Present | |

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| Herbert Brooks Jr. | District 8 (D - Joliet) | Present | |
| Richard Kavanagh | Attorney | Present | |

D. SCHEDULE OF BILLS

1. Approval of the Schedule of Bills

Mr. Balich expressed concern regarding the cell phone charges.

Mr. Gerl stated that the Verizon cell phone bill averages approximately \$3,000 per month. This includes cell phone charges and 27 mobile broadband charges for wireless access throughout the county. All charges are expensed back to the appropriate departments.

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| RESULT: | APPROVED [12 TO 0] |
| AYES: | Ogalla, Harris, Gould, Babich, Balich, Fricilone, Maher, Moran, Moustis, Weigel, Staley-Ferry, Tuminello |
| ABSTAIN: | Freitag |
| ABSENT: | Wilhelmi, Hart, Bennefield |

E. APPROVAL OF MINUTES

1. Minutes of November 4, 2015

Chair Tuminello noted the following corrections to the minutes of November 4, 2015:

- On page 4 - the motion needs to identify the specific option that was voted on for the levy ordinances.
- Donald Gould should be shown as voting nay on Ordinance No. 467, Appropriation and Budget Ordinance for 2016.
- Ragan Freitag should be shown as abstaining on the Schedule of Bills.

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| RESULT: | APPROVED AS AMENDED [UNANIMOUS] |
| MOVER: | Donald A. Moran, District 3 (D - Romeoville) |
| SECONDER: | Charles E. Maher, District 11 (R - Naperville) |
| AYES: | Ogalla, Harris, Gould, Babich, Balich, Freitag, Fricilone, Maher, Moran, Moustis, Weigel, Staley-Ferry, Tuminello |
| ABSENT: | Wilhelmi, Hart, Bennefield |

F. OLD BUSINESS - NONE**G. NEW BUSINESS**

1. Approval of Resolution No. 15-17, Acceptance of Deed from State of Illinois for Prairie Bluff Preserve

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| RESULT: | APPROVED [UNANIMOUS] |
| TO: | Forest Preserve District Board of Commissioners |
| MOVER: | Donald Gould, District 6 (R - Shorewood) |
| SECONDER: | Donald A. Moran, District 3 (D - Romeoville) |
| AYES: | Ogalla, Harris, Gould, Babich, Balich, Freitag, Fricilone, Maher, Moran, Moustis, Weigel, Staley-Ferry, Tuminello |
| ABSENT: | Wilhelmi, Hart, Bennefield |

2. Employee Health Insurance and Ancillary Programs

Mr. John Gerl asked the Committee to consider approving the renewal of health insurance coverage with Blue Cross and Blue Shield (BC/BS), dental and vision insurance with Delta Dental and Delta Vision, and life insurance with Metropolitan Life Insurance Company.

Mr. Gerl stated that the District currently offers three group healthcare plans: HMO, PPO, and the High Deductible Health Plan (HDHP). The HDHP is a consumer driven plan that combines a PPO health plan with a HSA that is funded equally by the District and the employee. The HDHP has a \$2,600 deductible for individual coverage (\$5,200 for family). Under this plan, the District funds 50% of the deductible into the employee's HSA on February 1st. The employee is responsible for the remaining deductible balance. The District is proposing to increase the employee contribution amount by five percent (5%). Depending on the tier structure the employee is enrolled in, the employee will contribute between 7.85% and 8.98% of the premium costs towards the HDHP.

Currently, the PPO plan has a \$1,500 deductible for individual coverage. The District is proposing to increase the deductible on the PPO to \$2,500 for individual and \$7,500 deductible for family. Depending on the tier structure the employee is enrolled in, the employee will contribute between 6.99% and 8.01% of the premium cost associated with the PPO plan.

The District offers a traditional HMO plan that requires the employee to select a Primary Care Physician from a list of network providers. Depending on the tier structure the employee is enrolled in, the employee will contribute between 3.68% and 4.19% of the premium costs associated with the HMO plan.

With respect to the Group Dental and Vision Program, the District provides group dental and vision programs for its non-bargaining and retired employees. The dental program is a self-insured plan that is administered by Delta Dental and the vision program is a premium based plan offered through Dental Vision.

With respect to the Life Insurance Plan, the District provides a \$10,000 life insurance benefit offered through "MetLife" for all of its bargaining and non-bargaining employees.

Staff recommended approval of the following insurance programs:

- BC/BS to provide health insurance for all non-bargaining and retired District employees. The health program for non-bargaining employees is approximately \$1,300,000, an increase of approximately 5.5%.
- Delta Vision to provide vision coverage for all non-bargaining and retired employees. The total monthly premium for vision coverage is approximately \$950.00. In order to offset a portion of the costs associated with the District's vision care plan, the District is proposing to charge employees ten percent (10%) of the premium cost. The monthly costs will range from \$0.57 for single coverage and \$1.68 for family.
- Delta Dental to provide dental coverage for all non-bargaining and retired employees. There is a slight increase of approximately 1.75% in the District's self-administered dental plan. In order to offset a portion of the costs associated with the District's vision care plan, the District is proposing to charge employees five percent (5%) of the plan's cost. The monthly cost will range from \$1.52 for single coverage to \$5.31 for family.
- Metropolitan Life Insurance Company will continue to provide life insurance coverage for bargaining and non-bargaining employees. The monthly premium for 2016 is approximately \$340.00, an increase of \$23.00 from the previous year.

Mr. Gerl stated that employees that are members of the International Union of Operating Engineers Local 150 do not participate in the District's group health plan.

Mr. Moustis stated, "The District implemented the High Deductible Health Plan last year. The employee contribution of 7% of the premium cost is not significant. The High Deductible Health Plan is the way to go. The trend is a contribution by employees; the contribution should be at 10% right now. The long term plan should be an increase in the employee contribution."

Mr. Maher stated that the District anticipated between a 5% and 6% percent increase in health care for 2016. The District sufficiently budgeted for the anticipated increase in health insurance cost. There are approximately 72 employees participating in the health insurance program.

Mr. Maher then stated that there are better pharmaceutical managers than Blue Cross and Blue Shield.

Mr. Fricilone stated that the District should look into the Affordable Care Act Cadillac Tax in 2018.

Mrs. Ogalla stated, "Employees should be paying more for health insurance. The employee contribution is very reasonable. This is not going to be sustainable. We

need to get closer to what the general public is paying for health care."

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| RESULT: | APPROVED [UNANIMOUS] |
| TO: | Forest Preserve District Board of Commissioners |
| MOVER: | Donald A. Moran, District 3 (D - Romeoville) |
| SECONDER: | Mike Fricilone, District 7 (R - Homer Glen) |
| AYES: | Ogalla, Harris, Gould, Babich, Balich, Freitag, Fricilone, Maher, Moran, Moustis, Weigel, Staley-Ferry, Tuminello |
| ABSENT: | Wilhelmi, Hart, Bennefield |

3. Review of Executive Session Minutes

Attorney Kavanaugh reviewed the closed session minutes dated September 2, 2015 and recommended that they be released to the public.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Steve Balich, District 7 (R - Homer Glen) |
| SECONDER: | Mike Fricilone, District 7 (R - Homer Glen) |
| AYES: | Ogalla, Harris, Gould, Babich, Balich, Freitag, Fricilone, Maher, Moran, Moustis, Weigel, Staley-Ferry, Tuminello |
| ABSENT: | Wilhelmi, Hart, Bennefield |

H. EXECUTIVE SESSION

No closed session occurred on December 2, 2015.

I. REPORTS

1. Monthly Financial Statements
2. Next Meeting Date - Wednesday, January 6, 2016 at 9:00 AM at the Sugar Creek Administration Center

J. COMMENTS BY PUBLIC

No comments were received.

K. COMMENTS BY COMMISSIONERS

No comments were received.

L. ADJOURNMENT

1. Meeting was adjourned at 10:05 AM

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Charles E. Maher, District 11 (R - Naperville) |
| SECONDER: | Jim Moustis, Ex-Officio |
| AYES: | Ogalla, Harris, Gould, Babich, Balich, Freitag, Fricilone, Maher, Moran, Moustis, Weigel, Staley-Ferry, Tuminello |
| ABSENT: | Wilhelmi, Hart, Bennefield |

Communication: Minutes of December 2, 2015 (Approval of Minutes)



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Forest Preserve District

OF WILL COUNTY

17540 W. Laraway Road / Joliet, IL 60433
815.727.8700 / fax 815.722.3608
ReconnectWithNature.org

SUZANNE HART, President
RAGAN FREITAG, Vice President
JUDY OGALLA, Secretary
JAMES G. MOUSTIS, Treasurer
MARCELLA M. DEMAURO, Executive Director

MEMORANDUM

TO: MEMBERS OF THE FOREST PRESERVE DISTRICT FINANCE COMMITTEE AND ALL OFFICERS OF THE FOREST PRESERVE DISTRICT OF WILL COUNTY

FROM: Ralph Schultz, Chief Operating Officer

DATE: December 14, 2015

SUBJECT: Permission to Bid 2016 Fuel Contract

Background

The current 12-month fuel contract with Heritage FS expires on February 29, 2016. The existing contract includes 56,000 gallons of 87-octane gasoline and 13,000 gallons of B-11 bio-diesel. Staff does not expect an increase in fuel volume for next year and will keep the quantities the same. Fuel is dispensed at the Operations and Law Enforcement Facility in Joliet and three satellite Operations Substations in Beecher, New Lenox, and Plainfield. Another fueling facility in Romeoville will be removed in 2016 as part of a consolidation and fuel management system upgrade.

Estimated Cost: \$140,000.00

Project Timeline:

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|---------------------|-------------------|
| Permission to Bid: | January 6, 2016 |
| Legal Notice: | January 8, 2016 |
| Bid Letting: | January 8, 2016 |
| Bid Opening: | January 22, 2016 |
| Award of Contract: | February 11, 2016 |
| Project Completion: | February 28, 2017 |

Funding for the fuel contract is contained in the FY16 Construction and Development budget.

Recommendation

Staff recommends the Finance Committee grant permission to seek bids for a fixed price 12-month vehicle fuel contract.

If you have any questions regarding this project, please feel free to contact me.