FOREST PRESERVE DISTRICT FINANCE COMMITTEE

Wednesday, December 31, 2014

17540 W. Laraway Road
Joliet, IL  60433

9:00 AM

AGENDA

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. SCHEDULE OF BILLS

E. APPROVAL OF MINUTES
   1. Forest Preserve District Finance Committee - Regular Meeting - Nov 5, 2014 8:30 AM

F. OLD BUSINESS - NONE

G. NEW BUSINESS
   1. Permission to Bid 2015 Fuel Contract

H. EXECUTIVE SESSION -NONE

I. REPORTS
   1. Monthly Financial Report (material to be presented at the Committee Meeting)
   2. Capital Improvement Program Land Acquisition Status Report
   3. Next Meeting Date - Wednesday, February 4, 2015 at 9:00 AM

J. COMMENTS BY PUBLIC

K. COMMENTS BY COMMISSIONERS

L. ADJOURNMENT
MEMORANDUM

TO: MEMBERS OF THE FOREST PRESERVE DISTRICT FINANCE COMMITTEE ALL OFFICERS OF THE FOREST PRESERVE DISTRICT OF WILL COUNTY

FROM: Marcella M. DeMauro, Executive Director

DATE: December 17, 2014

SUBJECT: Permission to Bid 2015 Fuel Contract

The current 12-month fuel contract with Heritage FS expires on February 28, 2015. The existing contract is for 80,000 gallons total; 30,000 Regular, 35,000 E85 Ethanol and 15,000 biodiesel. The price of E85 Ethanol has risen dramatically over the last 6 months while regular gasoline has seen a historical drop in price. The fact that the E85 has risen in price, coupled with the ongoing decrease in miles per gallon and less available rebates may make the use of E85 not as cost effective as it once was.

Therefore, staff is recommending permission to bid the 2015 Fuel contract with two options:

Option 1:
35,000 gallons of E85 Ethanol
30,000 gallons of regular gasoline
13,000 gallons of B11 biodiesel
78,000 gallons total with an estimated cost of $221,600.00

Option 2:
56,000 gallons regular gasoline
13,000 gallons B11 biodiesel
69,000 gallons total with an estimated cost of $181,600

Cost estimates are based on current market (rack) prices and projected use in 2015.

Over the past year, District staff has investigated the use of both natural gas and propane as alternative fuels. While use of these fuels could have environmental and financial benefits, based on our investigation, the cost to upgrade our fleet, purchase appropriate vehicles and develop the necessary fueling infrastructure is far too great for a fleet of our size. Use of these fuels would
be beneficial to large fleets (trucking, delivery, utility, etc.) or smaller fleets that had access to the fueling infrastructure which could cost anywhere from $50,000 (propane - liquefied petroleum gas) to $500,000 (compressed natural gas) to construct. The additional cost to modify vehicles to use these fuels also costs from $8,000 - $12,000 per vehicle (depending on vehicle type), and may reduce the payload size of our standard trucks.

**Project Timeline:**

- Permission to Bid: December 31, 2014
- Legal Notice: January 2, 2015
- Bid Letting: January 2, 2015
- Bid Opening: January 16, 2015
- Award of Contract: February 12, 2015
- Contract Completion: February 28, 2016

Funding for this project is contained the FY15 Construction and Development budget.

**Recommendation**

Staff recommends the Finance Committee grant permission to seek bids for a 12 month vehicle fuel contract beginning March 1, 2015.

If you have any questions regarding this project, please feel free to contact me.
MEMORANDUM

TO: MEMBERS OF THE FOREST PRESERVE DISTRICT FINANCE COMMITTEE ALL OFFICERS OF THE FOREST PRESERVE DISTRICT OF WILL COUNTY

FROM: Marcella M. DeMauro, Executive Director

DATE: December 10, 2014

SUBJECT: Capital Improvement Program Land Acquisition Status Report